



OKLAHOMA APPLICATION FOR NOTARY PUBLIC COMMISSION

Application Fees (You <u>must</u> check one.):			
<input type="checkbox"/>	New	\$50.00	
<input type="checkbox"/>	Renewal	\$45.00	Note: A commission <u>cannot</u> be renewed earlier than 6 weeks prior to its expiration date.
<input type="checkbox"/>	Expired		Note: If your commission has expired, your application must be processed as "new." You will be issued a new commission number and expiration date.

NOTE: Following submission of your application, directions for completing the national criminal history record check will be sent to the email listed on your application.

Online filings: Expedite the processing of your commission by filing online at www.sos.ok.gov/notary.

Mail or in-person filings: Secretary of State, 421 N.W. 13th St., Suite 210, Oklahoma City, OK 73103-3701

PLEASE READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS APPLICATION.

1. _____
Name (Type or print your first and last name **EXACTLY** as you will sign documents as a notary public.)

2. Have you ever been commissioned as an Oklahoma Notary Public? YES NO
If "yes", complete the following:

_____	_____	_____
Name on Most Recent Commission	Commission Number	Commission Expiration Date

3. List former name(s), if any (e.g., name changed due to marriage, etc.): _____

4. _____
Resident Street Address (P.O. Boxes are not acceptable.) City State Zip Code County

5. Are you a resident of Oklahoma? YES NO

If you are a **non-resident** of Oklahoma, you must list the street address of your place of employment in Oklahoma:

_____	_____	OK	_____	_____
Employment Street Address (P.O. Boxes are not acceptable.)	City	State	Zip Code	County

6. Applicant's Email Address (**required**): _____

7. Applicant's Daytime Telephone (**required**): () _____

8. I, the undersigned notary applicant, declare the following statements to be true:
- a. I am 18 years of age or older; and
 - b. I have never been convicted of a felony; and
 - c. I am able to read and write in English.

I, the undersigned, hereby apply for appointment as a notary public in and for the State of Oklahoma and further state the information contained in this application is true and correct.

(Sign your name **EXACTLY** as you will sign documents as a notary public. Your signature must match the name you have listed in Item 1 of this application.)